

End of Game/Practice Checklist

At the end of every game or practice, make sure you following ALL of the below checklist:

- (1) Clean up – Make sure the dugout and field area is picked up. Make sure all water bottles, papers, and other trash are all collected and thrown away.
- (2) Release to parents – Make sure all players are released to their parents or other responsible party. Do NOT let a player under 13 remain in the ballpark unattended. Somebody needs to take responsibility for the player.
- (3) Batting Cage at Crane – If you are at Crane, take responsibility to make sure the Batting Cage is locked, whether you used it or not.
- (4) Crane 3 Fieldhouse – If you are at Crane, take responsibility to make sure the Crane 3 Fieldhouse is locked, whether you used it or not.
- (5) Bathrooms – If you are at an EPLL Field (Crane, McGrath, Jimmy Moore, Carver, or Fee), make sure the bathrooms get locked, whether you unlocked them or not.
- (6) Lights at Crane – If you are at Crane and the lights are on, make sure you call somebody to get them turned off. Call the following people in order. Leave a voice mail if you must, but then call the next person. Do NOT text. Do NOT E-Mail. Pick up your Cell Phone and CALL THEM!!!

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Jon Tongue	507-6974
Nick Van Vonno	505-9004
Tim O'Keefe	208-0143
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